

OCU-SGA Constitution September 4, 2009

CONSTITUTION OF THE OKLAHOMA CITY UNIVERSITY STUDENT GOVERNMENT ASSOCIATION

PREAMBLE

We, the students of Oklahoma City University, do hereby establish this constitution as a means of providing self-government for the following purposes:

1. To provide the official representative voice of the student body;
2. To encourage the development and provide the means for responsible and effective participation in the decision-making process of the University;
3. To provide intellectual, cultural, and recreational activities and opportunities for the students and the community;
4. To promote, defend, and enable a realization of the wants and rights of the students at the campus, local, state, national, and international levels in an effort to provide awareness on the part of the students thereof;
5. To continually aspire to actualize an environment consonant with an affirmation of the individual's strength and potential through community process, that is, at its essence, the basis for institutions of Higher Education;
6. To be in compliance with the policies of the University stated in the OCU Student Handbook.

ARTICLE I MEMBERSHIP

Section 1.

The representative organization of students at Oklahoma City University shall be known as the Oklahoma City University Student Government Association, hereafter referred to as the OCU-SGA. The voting body of the OCU-SGA shall be known as the Student Senate, and its elected members shall be known as Senators.

Section 2.

Each current student enrolled at this institution shall have the right to vote in all OCU-SGA elections.

Section 3.

The governing structure of the OCU-SGA shall be vested in four (4) branches: Executive, Legislative, Judicial, and the Student Activities Council. These branches shall have powers as carried within this constitution.

Section 4.

Each student duly elected or appointed to office in the OCU-SGA shall, before assuming the duties of that office, meet the requirements as stated in this constitution and by-laws, and take the following oath administered by the Chief Justice of the Student Court at a Student Senate regular meeting:

I do solemnly and faithfully affirm that I will, to the best of my ability, fulfill, defend, and further the purpose and goals of the Oklahoma City University Student Government Association as stated in its Constitution.

Section 5.

Any elected office within the OCU-SGA shall be considered vacant unless the person elected to that office has been sworn in by a justice of the Student Court. Any office in the OCU-SGA not filled by election shall be considered vacant unless the person to fill that office has been confirmed by a vote of the Senate and been sworn in by the Chief Justice of the Student Court.

Section 6.

Any person within the OCU-SGA that has been impeached or removed from office may not be appointed nor elected to the same office within the OCU-SGA as defined in the Constitution for a period of one academic semester.

ARTICLE II EXECUTIVE BRANCH

Section 1.

The powers of the Executive Branch shall be vested in the OCU-SGA President and his/her Cabinet.

Section 2.

The Cabinet shall consist of seven (7) members: President of the OCU-SGA, Vice President of the OCU-SGA, Vice President of Student Activities, Chief of Staff, Secretary of Finance, Secretary of Public Relations, and Secretary of Policies and Initiatives.

Section 3.

Any member of the Executive Branch shall have the right to address the Student Senate to deliver a weekly progress report.

Section 4.

1. Qualifications for membership in the Executive Branch shall:

- a. Be a full-time law, graduate, or undergraduate student at OCU.
 - b. Have and maintain a 3.0 cumulative G.P.A. for undergraduate and graduate students, or a 2.5 cumulative G.P.A. for law students.
 - c. Not be on any form of University probation.
2. The President of the OCU-SGA shall:
- a. Be elected in the spring semester from the entire OCU student population.
 - b. Have completed at least two semesters as a full time student at OCU.
 - c. Take the oath of office at the same meeting as the swearing in of the newly elected legislative branch representatives as stated in Article III, Section 2, 4.
 - d. Hold office from the time of swearing in until the time of swearing in of his/her successor.
 - e. Not be President of any other campus organization while holding office.
3. The Vice-President of the OCU-SGA shall:
- a. Be elected in the spring semester from the entire OCU student population.
 - b. Have completed at least two semesters as a full time student at OCU.
 - c. Have served on the Student Senate for at least one semester prior to taking office.
 - d. Take the oath of office at the meeting following the swearing in of the newly elected legislative branch representatives as stated in Article III, Section 2, 4.
 - e. Hold office from the time of swearing in until the time of swearing in of his/her successor.
5. The Vice-President of Student Activities shall:
- a. Be elected in the spring semester from the entire OCU student population.
 - b. Have completed at least two semesters as a full time student at OCU.
 - c. Take the oath of office at the meeting following the swearing in of the newly elected legislative branch representatives as stated in Article III, Section 2, 4.
 - d. Hold office from the time of swearing in until the time of swearing in of his/her successor.
6. The Chief of Staff, Secretary of Finance, Secretary of Public Relations, and Secretary of Policies and Initiatives shall:
- a. Be appointed by the President with two-thirds (2/3) approval of the Senate.
 - b. Not hold office in any other branch while in office.
 - c. Take the oath of office no later than the first Student Senate meeting in the fall.
 - d. Hold office from the time of swearing in until the time of swearing in of his/her successor.

Section 5.

Duties for members of the Executive Branch include:

1. The President shall:
- a. Be known as either the Student Body President or the President of the Student Government Association.
 - b. Be the Chief Executive of the OCU-SGA.
 - c. Represent the OCU-SGA to the administration and at appropriate University levels.
 - d. Call special sessions of the Student Senate.
 - e. Call special elections of the Student Senate.
 - f. Preside at all meetings of the Executive Cabinet.
 - g. Appoint seats on the Student Senate and justices on the Student Court with two-thirds (2/3) approval of the Student Senate.
 - h. Meet with the Executive Cabinet at least once a week.
 - i. Meet with the OCU President as needed.
 - j. Meet with the Vice-President of Student Affairs once every two weeks.
 - k. Enforce the laws of the OCU-SGA.
 - l. Authorize the OCU-SGA Advisor to sign all checks and purchase orders for OCU-SGA expenditures.
 - m. Have the authority to veto legislation.
 - n. Deliver an oral and written report, no less than once per month, to the Student Senate on the activities of the executive branch.
 - o. Appoint a new Chief of Staff, Secretary of Finance, Secretary of Public Relations, Secretary of Policies and Initiatives, or Chief Commissioner of Electoral Affairs in the event of his/her resignation prior to the completion of his/her term with two-thirds (2/3) approval of the Student Senate.
 - p. Serve as a board member, or send a designee, on the Oklahoma Student Government Association (OSGA) and attend activities and meetings of the OSGA.

- q. Establish Executive Director Positions to assist him/her in fulfilling his/her presidential duties.
- r. Present appointments to the Student Senate.
- s. Work to execute the programs/policies of his/her campaign platform.
- t. Create any committees, commissions, or executive positions deemed necessary.
- u. Issue proclamations or other public declarations as deemed necessary.
- v. Preside at all meetings of Prexie Club.
- w. Facilitate and organize the SGA retreat annually.
- x. Deliver the State of the Students address at the first Student Senate meeting in the spring semester.
- y. Hold a special election in the event of a vacancy in the office of either the Vice-President of the OCU-SGA or the Vice-President of Student Activities.
- z. Accurately maintain the financial records of the executive branch of the OCU-SGA.
- aa. Verify all expenditures of the Executive branch and maintain signed proof of all verifications.
- bb. Meet no less than once per month with the Secretary of Finance to reconcile all executive branch expenditures and accounts.
- cc. Submit a complete financial report once per month to the Secretary of Finance.
- dd. Be given a desk and office space in the SGA office.
- ee. Be mandated to serve the twenty (20) hours of work-study per week, which is funded by the Compensation Plan.

2. The Vice-President of the OCU-SGA shall:

- a. Serve as the President of the Student Senate.
- b. Preside at all meetings of the Student Senate and the Steering Committee.
- c. Cast a vote at meetings of the Student Senate when his/her vote will affect the result.
- d. Appoint, with the advice and consent of the Student Senate, the Secretary of the Senate.
- e. Serve as the President of the OCU-SGA should the President be unable to fulfill the duties or the office of President becomes vacant.
- f. Maintain the records of the Student Senate which may include attendance records, legislation, and governing documents.
- g. Present any official OCU-SGA budgets passed by the Student Senate to the OCU-SGA Advisor along with the President Pro Tempore.
- h. Accurately maintain the financial records of the legislative branch of the OCU-SGA.
- i. Verify all expenditures of the legislative branch and maintain signed proof of all verifications.
- j. Meet no less than once per month with the Secretary of Finance to reconcile all legislative branch expenditures and accounts.
- k. Submit a complete financial report once per month to the Secretary of Finance.
- l. Be given a desk and office space in the SGA office.
- m. Be mandated to serve the twenty (20) hours of work-study per week, which is funded by the Compensation Plan.

3. The Vice-President of Student Activities shall:

- a. Serve as the President of the Student Activities Council.
- b. Direct and administrate all actions of the Student Activities Council.
- c. Preside at all meetings of the Student Activities Council.
- d. Appoint, with the advice and consent of the Student Senate, all Commissioners of Student Activities.
- e. Appoint students to serve as members of the Student Activities Council.
- f. Deliver an oral and written report, no less than once per month, to the Student Senate on the activities of the Student Activities Council.
- g. Submit a monthly budget report to the Student Senate on the Student Activities Council expenses.
- h. Submit a tentative event calendar to the President of the OCU-SGA and the Student Senate at the beginning of each semester.
- i. In the event of a simultaneous vacancy in both the offices of the President and the Vice President of the OCU-SGA, the Vice President of Student Activities shall become the acting President of the OCU-SGA and shall call an election within ten (10) calendar days of the vacancies.
- j. Accurately maintain the financial records of the Student Activities Council of the OCU-SGA.
- k. Verify all expenditures of the Student Activities Council and maintain signed proof of all verifications.
- l. Meet no less than once per month with the Secretary of Finance to reconcile all Student Activities Council expenditures and accounts.
- m. Submit a complete financial report once per month to the Secretary of Finance.

- n. Be given a desk and office space in the SGA office.
 - o. Be mandated to serve the twenty (20) hours of work-study per week, which is funded by the Compensation Plan.
4. The Chief of Staff shall:
- a. Assist the President of the OCU-SGA in the execution of his/her duties.
 - b. Act as a recording clerk at all Executive Cabinet meetings.
 - c. Act as the historian at OCU-SGA events, activities and functions.
5. The Secretary of Finance shall:
- a. Be responsible for designing the general OCU-SGA budget, under the direction of the President, after receiving individual recommendations from all OCU-SGA parts and branches.
 - b. Present the proposed budget to the Student Senate for approval.
 - c. Recommend budget changes to the President and/or the OCU-SGA.
 - d. Keep the financial records of the OCU-SGA and all of its parts and branches in concurrence with the President of the OCU-SGA, Vice President of the OCU-SGA, Vice President of Student Activities, and Chief Justice of the Student Court.
 - e. Submit a report to all branch leaders on the first school day of every month containing complete, accurate financial statement for all SGA branches.
6. The Secretary of Public Relations shall:
- a. Provide public relations information support and service to the OCU-SGA and the OCU Student Body.
 - b. Serve as the webmaster for all OCU-SGA websites.
 - c. Direct and approve, with the consent of the President of the OCU-SGA, all communications and media relations including but not limited to campus wide emails, use of SGA printing materials and equipment.
 - d. Execute assignments given by the President of the OCU-SGA or the Executive Cabinet.
7. The Secretary of Policies and Initiatives shall:
- a. Advocate for the student concerns in relation to University policies and recommend suggestions to the proper parties involved.
 - b. Conduct appropriate research and generate data on certain policies and initiatives for the OCU-SGA and OCU student body.
 - c. Execute student initiatives that promote education and awareness on issues that are important to students.
 - d. Assist the President of the OCU-SGA in executing the programs and policies of his/her platform.

ARTICLE III LEGISLATIVE BRANCH

Section 1.

The Legislative powers of the OCU student population shall be vested in the twenty-four (24) elected members of the Student Senate. The powers and duties shall be:

- 1. To act as supervisory body of the OCU student population.
- 2. To write and enact legislation that is necessary and proper for the general welfare of the Student Senate and the student population.
 - a. All student senators shall author no less than two (2) pieces of legislation per semester.
 - b. All student senators shall be required to volunteer at no less than two (2) events of the Student Activities Council per semester.
 - c. Legislation, after passage and approval of a simple majority of the Senate, shall be signed by the OCU-SGA President.
 - d. If any piece of legislation shall not be returned to the Student Senate within seven (7) calendar days after it was passed by the Student Senate, the same shall be law, in like manner as if it had been signed.
 - e. All other signatures, excluding that of the OCU-SGA President, are not necessary for student enactment of the legislation.
- 3. To override vetoed legislation with two-thirds (2/3) of the voting members of the Student Senate.
- 4. Enactment of by-laws, which shall further define the internal, structural, or procedural policies of the OCU-SGA.
- 5. Approval of all executive appointments by a two-thirds (2/3) vote.
- 6. Approval of the budget created by the Secretary of Finance by a two-thirds (2/3) vote.
- 7. Approval of the Organizational Allotments by a two-thirds (2/3) vote.
- 8. To hold general and special elections.
- 9. To serve on at least one standing committee of the Student Senate.
 - a. Senators shall attend all necessary meetings and activities of their designated committee.
- 10. To initiate the duties and responsibilities as listed in this constitution.

11. To meet weekly during the academic year at a time and place, which shall be set and approved by two-thirds (2/3) of the Senate.
12. To have a quorum consisting of a simple majority of voting members of the Student Senate.
13. To hold open meetings for all members of the University community unless the meeting is concerning internal affairs of the Senate or is otherwise enacted by a two-thirds (2/3) majority of the Student Senate.
14. To establish any rules or procedures to improve its operations with a two-thirds (2/3) majority vote of the Student Senate.

Section 2.

Part of the membership of the Student Senate shall be elected on the basis of academic districts as defined in Article III, Section 2, 1.a-k. Student will be classified by their most recent declared major except in the case that said student is undecided as determined by official University records. Students eligible to run in more than one district shall only be allowed to run from one district. Vacancies in elected districts shall occur when a member changes districts. Additional membership shall be elected as defined in Article III, Section 2, 3 & 4.

1. Academic district representatives shall be elected in the spring general election. Membership shall be divided into eleven (11) academic districts. These districts will be apportioned on the basis of academic interests as defined below:
 - a. Music District: Shall consist of all students with declared majors in the School of Music.
 - b. Dance and Arts Management District: Shall consist of all students enrolled in the School of American Dance and Arts Management.
 - c. Science & Mathematics District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: Biology, Biochemistry, Chemistry, Computer Science, Physics, Biophysics, Science, Mathematics, and Kinesiology and Exercise Sciences.
 - d. Social Sciences District: Shall consist of all students with declared majors in the following Arts and Sciences Departments: History, Political Science, Criminal Justice, Education, Psychology, Sociology, and Research and Data Analysis.
 - e. Humanities District: Shall consist of all students with the declared major of Arts and Sciences Undecided and declared majors in the following Arts & Sciences Departments: Art, Humanities, English, Mass Communication, Modern Languages, Philosophy, Philosophy/Religion, Communication Studies, and Moving Image Arts.
 - f. Business District: Shall consist of all students enrolled in the Meinders School of Business.
 - g. Religion District: Shall consist of all students with declared majors in the Wimberly School of Religion.
 - h. Nursing District: Shall consist of all students with declared majors in the Kramer School of Nursing.
 - i. Graduate District: Shall consist of all students enrolled in graduate programs.
 - j. Law District: Shall consist of all students enrolled in the Sarkeys School of Law.
 - k. Theater District: Shall consist of all students with declared majors in the School of Theater.
2. The Student Senate shall consist of eleven (11) representatives from academic districts. One (1) representative shall be elected from each academic district. Seats that are not filled in the spring general election shall be considered vacant and shall be appointed by the President of the OCU-SGA with two-thirds (2/3) approval of Student Senate.
3. The representatives from academic districts shall take office within two (2) weeks following the spring general election.
4. The Student Senate shall consist of three (3) special interest districts, one (1) from the OCU Greek system as declared by the office of Student Life, one (1) from the international student population as declared by the International Student Office, and one (1) from the Athletic community, as declared by the OCU Athletic Department.
5. Ten (10) members shall be classified as "At-Large" members. They shall be elected from the entire student population in the spring general election. The Freshmen At Large general election shall take place in the fall. These ten members shall be classified as follows:
 - a. Two (2) "At-Large" seats shall be held by Freshmen students.
 - b. Two (2) "At-Large" seats shall be held by Sophomore students.
 - c. Two (2) "At-Large" seats shall be held by Junior students.
 - d. Two (2) "At-Large" seats shall be held by Senior students.
 - e. Two (2) "At-Large" seats shall be held by Graduate/Law students.
6. Vacant seats shall be filled through the following process:
 - a. The Vice President of the OCU-SGA shall inform the President of any Senate vacancies.
 - b. The Secretary of Public Relations shall give official communication of all Senate vacancies to the Oklahoma City University student body.
 - i. The official communication must state that there is a seven (7) day open candidacy period and potential candidates can obtain a Nomination Consideration Form in the Student Government Office.
 - c. The President shall interview all candidates who express interest to him/her in a Nomination Consideration Form during the open candidacy period.
 - i. The open candidacy period shall be exactly seven (7) days from time of official communication to the student body. No potential candidate may file after the open candidacy period.

- ii. The Chief of Staff must create and maintain available Nomination Consideration Forms in the SGA Office during the open candidacy period.
- d. The President shall make an appointment no earlier than two (2) weeks and no later than three (3) weeks after the official communication to the student body. The appointment shall be approved by a two-thirds (2/3) majority roll call vote of the Senate.
- e. If the President does not choose to appoint a new member within three (3) weeks from the time of official communication of vacancy from the Vice-President of the OCU-SGA, the Vice-President may make the appointment.

Section 3.

Qualifications for members of the Legislative branch shall be:

1. Candidate must be an OCU student while running for and serving in office.
2. Candidate must be a student in good standing of the University.
3. Have and maintain a cumulative G.P.A. of at least 2.75 in the case of undergraduates, 3.0 in the case of graduate students, and 2.0 in the case of law students.
4. Candidate must not be on any form of University probation.

Section 4.

The officers of the Student Senate shall include the President Pro Tempore and the Secretary of the Senate. The officers of the Student Senate must also meet the qualifications established for members of the legislative branch.

1. The President Pro Tempore Shall:
 - a. Be a current member of the Student Senate.
 - b. Be elected by the Student Senate.
 - c. Preside over the Student Senate in the absence of the Vice-President of the OCU-SGA.
 - d. Present any official OCU-SGA budgets passed by the Student Senate to the OCU-SGA Advisor along with the Vice-President of the OCU-SGA.
 - e. Act as the sergeant-at-arms of the Student Senate.
 - f. Assist in the administration of the Student Senate as directed by the Vice-President of the OCU-SGA or the Steering Committee.
 - g. Assist with the interpretation of parliamentary procedure as directed by the Vice-President of the OCU-SGA.
 - h. Retain all of the duties and responsibilities of a member of the Student Senate.
2. The Secretary of the Senate shall:
 - a. Not be a voting member of the Student Senate while holding this office.
 - b. Sit as an Ex-Officio, non-voting, member of the Student Senate and Steering Committee.
 - c. Be appointed by the Vice-President of the OCU-SGA with the advice and consent of the Student Senate.
 - d. Act as a recording clerk at all the Student Senate and Steering Committee meetings.
 - e. Submit the Senate Journal at the last meeting of the Student Senate of the academic year.
 - f. Provide clerical assistance to the Vice-President of the OCU-SGA with Student Senate legislation, meetings, and functions.

Section 5.

Attendance Policy

1. Upon accumulation of five (5) unexcused absences from a scheduled Senate meeting or standing committee meeting in a semester, a Student Senate member's office shall be declared vacant by the Student Senate Government Affairs Committee.
2. Any absence not related to participation in a school related activity, family emergency, or otherwise approved absence by the Steering Committee shall be considered unexcused.
3. Absences will be determined to be excused or unexcused by a simple majority of the members of the Steering Committee.
4. In order for an absence to be considered excused, the Student Senate member must alert the Vice-President of the OCU-SGA or the Secretary of the Senate, in writing, of his/her conflict prior to the official Senate meeting, except in emergency situations.
5. A Senator may have an unlimited number of excused absences.
6. Three (3) unexcused tardies shall constitute an unexcused absence. Tardiness shall be defined as a failure to declare one's self present at the end of the report by the Vice-President of the OCU-SGA. The procedure for excusing tardies shall be the same as the procedure for excusing absences, as detailed in Subsection 4 of this Section.
7. A senator must remain in each Senate meeting until the end of New Business. If a senator has to leave early, he/she must inform the Secretary of the Senate in advance. If the senator fails to do so, this will count as an absence.

ARTICLE IV JUDICIAL BRANCH

Section 1.

The Judicial powers of the OCU-SGA shall be vested in the Student Court.

Section 2.

The Student Court shall consist of the Chief Justice and four Associate Justices.

1. The Student Court shall:

- a. Preserve, protect, and interpret the OCU-SGA laws and governing documents.
- b. Hear and settle cases and controversies arising under its jurisdiction and make decisions based on the evidence presented.
- c. Submit no less than one report per month to the President of the OCU-SGA and the Student Senate detailing the most recent cases and activities of the Court.
- d. Establish any rules or procedures to improve its internal operations with a majority vote of current justices and advice and consent of the Senate.
- e. Oversee all OCU-SGA elections and election activities.

2. Qualifications for membership in the judicial branch shall:

- a. Be enrolled students at Oklahoma City University while serving in office.
- b. Be students in good standing with the University.
- c. Have and maintain a cumulative G.P.A. of at least 2.75 in the case of undergraduates, 3.0 in the case of graduate students, and ~~4.5~~ 2.5 in the case of law students
- d. Not be on any form of University probation.

3. Composition of the Court

- a. Two (2) Associate Justices of the Student Court must be qualified undergraduate students.
- b. Two (2) Associate Justices of the Student Court must be qualified graduate or law students.
- c. The Chief Justice of the Student Court may be an undergraduate, graduate, or law student.

4. Terms of Membership

- a. Members of the Student Court shall hold their office during good behavior for as long as they are students at Oklahoma City University. The Student Senate shall have the right to remove any member of the Student Court on grounds of misuse of funds, breach of faith, and dereliction of duty by a two-thirds (2/3) vote.

5. Attendance

1. Each Justice of the Student Court shall attend all court hearings and meetings.
2. The accumulation of three (3) unexcused absences or five (5) total absences, in an academic semester, will result in the automatic removal of a Justice.
 - i. Excuses for missing meetings and hearings shall be turned into the Chief Justice in less than 3 class days after the absence.
 - c. Excuses for missing meetings and hearings, are participation in a University event, class, illness, or family emergency. Proof of any absence must be provided if requested by the Chief Justice.
 - d. Other absences will be deemed either excused or unexcused by the Chief Justice.

Section 3.

Appointment Procedure

1. If during a President's term of office, a vacancy occurs in the Student Court the President of the OCU-SGA shall appoint a qualified student with the advice and consent of two-thirds (2/3) of the Student Senate.
2. Justices may not be members of any other branch, committee, or commission under the OCU-SGA, while serving as a justice of the Student Court.

Section 4.

Original jurisdiction of the Student Court shall include:

1. Interpretation of the OCU-SGA Constitution, By-Laws, Rules, and legislation.
2. Disputes between official student organizations.
3. Supervision of all OCU-SGA elections.
4. Appeals of traffic tickets as delegated by the Office of Student Life
5. Disputes over misuse of funds within the OCU-SGA or an official student organization.
6. Any dispute that both parties consent to the jurisdiction of the Student Court.

Section 5.

The Chief Justice of the Student Court shall:

1. Be the Presiding Officer of the Student Court.
2. Have all the powers and responsibilities of the Associate Justices in addition to those of this office.
3. Control the agenda and decide which cases the Student Court will consider first.

4. Be responsible for notifying Associate Justices about meeting times and place.
5. Be responsible for notifying all parties in writing of the hearing time and location.
6. Recall the Court to look at the decision again if new information is presented after the hearing that may have affected the decision, if deemed necessary.
7. Have the authority to assign duties to the members of the Student Court that are necessary to meet the objectives of the Court.
8. Ensure that the oath of office has been administered to all confirmed OCU-SGA Officials.
9. Inform the President of the OCU-SGA and the Student Senate in writing of all Student Court resignations and removals within one (1) week.
10. Designate a court clerk, if deemed necessary.
11. Accurately maintain the financial records of the judicial branch of the OCU-SGA.
12. Verify all expenditures of the judicial branch and maintain signed proof of all verifications.
13. Meet once per month with the Secretary of Finance to reconcile all judicial branch expenditures and accounts.
14. Submit a complete financial report once per month to the Secretary of Finance.

**ARTICLE V
THE STUDENT ACTIVITIES COUNCIL**

Section 1.

The Student Activities Council, hereafter referred to as SAC, shall provide events and activities for the general student population. The powers and duties shall be:

1. To create programs, events, and activities which provide opportunities for social interaction of the general student population.
2. To create a calendar of events to be presented to the President of the OCU-SGA and the Student Senate by the second week of fall semester.
3. To meet weekly during the academic year at a time and place it shall set.
4. To hold open meetings for all members of the University community unless the meeting is concerning internal affairs of SAC or otherwise enacted by a two-thirds (2/3) vote of SAC members.

Section 2.

Members and officers of SAC shall be appointed by the Vice-President of Student Activities. There must be no less than five (5) members, non-officers, appointed to SAC.

Section 3.

The officers of SAC shall include the Chief Commissioner of Student Activities, the Commissioner of Union Activities, the Commissioner of Homecoming and Tradition, and the Commissioner of Athletic Activities. All officers of SAC shall be appointed by the Vice President of Student Activities with two thirds (2/3) approval of the Student Senate.

1. Qualifications for holding office in SAC shall:
 - a. Be enrolled students at Oklahoma City University while serving in office.
 - b. Be students in good standing with the University.
 - c. Have and maintain a cumulative G.P.A. of at least 2.75 in the case of undergraduates, 3.0 in the case of graduate students, and 2.0 in the case of law students.
 - d. Not be on any form of University probation.
 - e. Hold office from the time of swearing in until the time of swearing in of his/her successor.
2. The Chief Commissioner of Student Activities shall:
 - a. Direct all marketing and advertising activities of SAC, as directed by the Vice President of Student Activities.
 - b. Assist the Vice-President of Student Activities in the execution of his/her duties.
 - c. Fulfill the duties of the Vice President of Student Activities in his/her absence.
3. The Commissioner of Union Activities shall:
 - a. Coordinate events and activities in the Tom and Brenda McDaniel University Center for the benefit of the general student population.
 - b. Assist in the execution of any SAC events as deemed necessary by the Vice President of Student Activities.
4. The Commissioner of Homecoming and Tradition shall:
 - a. Coordinate all SAC events and activities for OCU's Homecoming.
 - b. Establish and coordinate events and activities that are university traditions as deemed necessary by the Vice President of Student Activities or any other bylaw.
 - c. Assist in the execution of any SAC events as deemed necessary by the Vice President of Student Activities.

5. The Commissioner of Athletic Activities shall:
 - a. Coordinate events and activities that encourage greater attendance and support of OCU athletic programs.
 - b. Work to unite all other activities on OCU's campus aimed at improving attendance at and support of OCU athletic programs.
 - c. Assist in the execution of any SAC events as deemed necessary by the Vice President of Student Activities.

ARTICLE VI IMPEACHMENT, REMOVAL, AND RESIGNATION

Section 1.

Any member of the OCU-SGA, upon failure to meet the constitutional requirements shall, when such fact is certified by the Student Senate Government Affairs Committee and after a hearing with all necessary parties, be removed from office.

1. If the removed party/parties wish to appeal, such an appeal must be submitted to the Student Court.
2. The regular meeting of the Student Court shall be open only to those necessary parties.

Section 2.

In order to remove any officer or member of the branches of the OCU-SGA a Resolution of Impeachment which details the Articles of Impeachment must be submitted to the Student Senate by a Senator.

1. The Resolution of Impeachment will be considered by the Government Affairs Committee. The Committee will be charged with the duty of determining whether the Resolution of Impeachment is warranted.
2. If after deliberation the Committee's opinion is favorable to the accused, the Resolution of Impeachment shall receive a recommendation of "Do Fail". The Committee shall prepare a report detailing their inquiry and submit it to the presiding officer of the Senate. The report will be read at the next regularly scheduled Student Senate meeting.
3. If after deliberation the Committee finds probable cause, it shall report its findings on the Resolution of Impeachment to the presiding officer of the Senate. The Resolution of Impeachment will be placed on the Student Senate agenda and shall be deliberated at the next regularly scheduled Student Senate meeting, unless the Student Senate meeting is fewer than three (3) days away.
4. The presiding officer shall inform the accused at least forty-eight (48) hours prior to the designated Senate meeting, at which time the Senate shall decide on the matter. A certified letter, email, oral communication, or one (1) public notice in the campus newspaper will be deemed proper notification by the presiding officer.

Section 3.

Upon passage of the Resolution of Impeachment by the Government Affairs Committee the Student Senate will conduct an impeachment trial followed by a Vote of Impeachment requiring a two-thirds (2/3) vote. The Vice-President of the OCU-SGA will preside over impeachment trials unless it is his/her own impeachment at which point the President Pro Tempore will preside.

1. The trial will begin with the reading of the Resolution of Impeachment by the Secretary of the Senate, after which, the Government Affairs Committee shall report their findings to the Senate.
2. After both the Resolution of Impeachment has been read and the Government Affairs Committee report has been heard, the accused shall be given an opportunity to rebut the evidence presented.
3. Upon presentation of all information concerning the original bill the Senate will be given sufficient time to deliberate on its contents and merits. The Senate will then move to a Vote of Impeachment, which requires a two-thirds (2/3) roll call vote.
4. Provided the Resolution of Impeachment fails, the accused shall retain all the rights and privileges of the office to which they were elected or appointed, and the OCU-SGA shall not place the accused in double-jeopardy.
5. The results of an impeachment trial may not be appealed by any party to the Student Court.

Section 4.

A student who is on any form of University probation shall be removed from office, whether appointed or elected, when probation is certified by the Student Senate Government Affairs Committee.

Section 5.

Grounds for impeachment shall be:

1. Misuse of funds.
2. Breach of faith.
3. Dereliction of duty.

Section 6.

Upon resignation, members of the OCU-SGA shall notify the President of the OCU-SGA or the Vice-President of the OCU-SGA in writing of their resignation.

ARTICLE VII FINANCES

Section 1.

Budgets shall be designed by the Secretary of Finance as directed by the President and approved by a two-thirds (2/3) vote of the Senate.

Section 2.

Only OCU-SGA monies which have been allocated through the OCU-SGA budget, organizational allotments, or Senate legislation and approved by the Senate may be spent unless provided for elsewhere in the Constitution or By-Laws.

Section 3.

The Student Senate shall be required to set aside two percent (2%) of the total annual SGA budget to be available for allocation as part of the next SGA summer budget.

Section 4.

Compensation Plan

1. The Compensation Plan shall consist of a stackable tuition waiver for any tuition costs not covered by scholarships or grants, a provisional private dorm room in Walker, Banning, Smith, or Draper Halls as available on a first-come basis and a maximum of twenty (20) hours of work-study salary.
 - a. If the student(s) being compensated does not qualify for Federal Work-Study aid, the salary shall be taken out of the OCU-SGA operating costs.
 - b. The University will be solely responsible for all housing fees and tuition waivers.
2. Only the President, Vice-President of the OCU-SGA, and the Vice-President of Student Activities shall be offered this Compensation Plan.
 - a. The President is entitled to all portions of the Compensation Plan.
 - b. Both Vice Presidents, however, must choose either the remission of housing fees or the tuition waiver.
3. All portions of the Compensation Plan are optional with the exception of the work-study.
4. In return for accepting any part of this compensation, the President and both Vice Presidents must agree not to hold outside employment exceeding ten (10) hours per week.

The President and both Vice Presidents shall be responsible for all fees, books and meal plans not covered by the Compensation Plan or by existing scholarships.

**ARTICLE VIII
INITIATIVE AND REFERENDUM**

Section 1.

The Student Senate shall have the right of initiative and referendum and shall grant that right to the OCU student body.

Section 2.

The following procedure applies:

1. Upon the presentation of an Initiative petition to the Executive Cabinet containing the signatures of at least five (5) percent of the student population, the Executive Cabinet shall put the Initiative to a vote of the student population no more than fourteen (14) calendar days following receipt of the referendum.
2. The initiative must have a clearly discernable question which it is proposing to potential signees for approval. It must also contain clearly discernable and verifiable information pertaining to signees of the initiative.
3. For purposes of a quorum in an initiative and/or referendum, fifteen percent (15%) of the OCU student population shall constitute a quorum.
4. The same simple majority shall be required for passage of a referendum as if the referendum were a motion on the Senate floor.
5. If quorum and the appropriate simple majority are achieved, results of the referendum may not be altered by legislative or executive action until after the next general election has passed.

**ARTICLE IX
RECALL ELECTION**

Section 1.

Any elected official of the OCU-SGA may be recalled from office.

Section 2.

A petition must be received by the chairperson of the Government Affairs Committee with the signatures of ten (10) percent of the constituency of the OCU-SGA elected official indicating their request for a recall election. The petition must state the name of the officer, the office, and the reasons for the recall.

Section 3.

The Elections Commission shall hold an election within fourteen (14) days of verification of the signatures on the petition.

Section 4.

Only voters in the constituency of the charged elected official shall be eligible to cast votes in the recall election.

Section 5.

The officer will be dismissed from office if fifty percent plus one of the valid votes cast is affirmative of the recall.

Section 6.

For the purposes of a quorum in a recall election, two-thirds (2/3) of the number of ballots cast in the last respective election shall constitute a quorum. Fifteen percent (15%) of the elected official's constituency shall constitute a quorum.

ARTICLE X AMENDMENT

Section 1.

Any amendment to the Constitution may be proposed at any regular meeting of the Student Senate by any senator. The proposed amendment shall be published in the Student Senate Minutes and shall be voted on no sooner than two (2) Senate meetings after its initial proposal. If two-thirds (2/3) of the Student Senate and the OCU-SGA President are in favor of the proposed amendment, it shall become part of this Constitution after verification of the OCU-SGA Advisor and proper administrative verification.

Section 2.

With a simple majority vote of the Student Senate, a proposed constitutional amendment shall be subject to student approval through a referendum.

Section 3.

This OCU-SGA Constitution supersedes all previous Constitutions, the By-Laws, standing rules, and minutes of the Student Senate.